

Troop 485 Junior Leader Positions

- ?? **Senior patrol leader** - top junior leader in the troop. He leads the patrol leaders' council and, in consultation with the Scoutmaster, appoints other junior leaders and assigns specific responsibilities as needed.
- ?? **Assistant senior patrol leader** - fills in for senior patrol leader in his absence. He is also responsible for training and giving direction to the quartermaster, scribe, troop historian, librarian, and instructors.
- ?? **Troop Historian** - collects and maintains troop memorabilia and information on former troop members.
- ?? **Librarian** - keeps troop books, pamphlets, magazines, audiovisuals, and merit badge counselor list available for use by troop members.
- ?? **Instructor** - teaches one or more advancement skills to troop members.
- ?? **Chaplain Aide** - assists in troop religious services and promotes religious emblems program.
- ?? **Junior assistant Scoutmaster** - a Scout 16 or older who supervises and supports other boy leaders as assigned.
- ?? **Patrol leader** - gives leadership to members of his patrol and represents them on the patrol leaders' council.
- ?? **Assistant patrol leader** - fills in for the patrol leader in his absence.
- ?? **Venture crew chief** - leader of a troop's Venture crew.
- ?? **Varsity team captain** - leader of a troop's Varsity team.
- ?? **Troop guide** - advisor and guide to the new Scout patrol.
- ?? **Den chief** - works with a Cub Scout den as a guide.
- ?? **Quartermaster** - responsible for troop supplies and equipment.
- ?? **Scribe** - the troop secretary.

PERFORMANCE REQUIREMENTS FOR ALL POSITIONS

Attendance: You are expected to attend 85% of all troop meetings, outings, and service projects. If your attendance is low, you can be removed from office.

Effort: You are expected to give this job your best effort.

Uniform: Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must call the Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.



SENIOR PATROL LEADER

- ?? Runs all troop meetings, events, activities, and the annual program planning conference.
- ?? Runs the Patrol Leader's Council meeting.
- ?? Appoints other troop junior leaders with the advice and counsel of the Scoutmaster.
- ?? Assigns duties and responsibilities to junior leaders.
- ?? Assists the Scoutmaster with Junior Leader Training.



ASSISTANT SENIOR PATROL LEADER

- ?? Helps the Senior Patrol Leader lead meetings and activities.
- ?? Runs the troop in the absence of the Senior Patrol Leader.
- ?? Helps train and supervise the Troop Scribe, Quartermaster, Instructor, Librarian, Historian, and Chaplin Aide.
- ?? Serves as a member of the Patrol Leader's Council.



TROOP GUIDE

- ?? Introduces new Scouts to troop operations.
- ?? Coaches the patrol leader of the new Scout patrol on his duties.



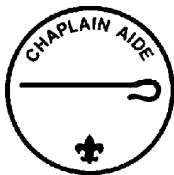
PATROL LEADER

- ?? Appoints the Assistant Patrol Leader.
- ?? Represents the patrol on the Patrol Leader's Council
- ?? Plans and steers patrol meetings
- ?? Helps Scouts advance
- ?? Keeps patrol members informed
- ?? Knows what his patrol members and other leaders can do.
- ?? Meeting duty: maintain patrol order and assist SPL as needed.



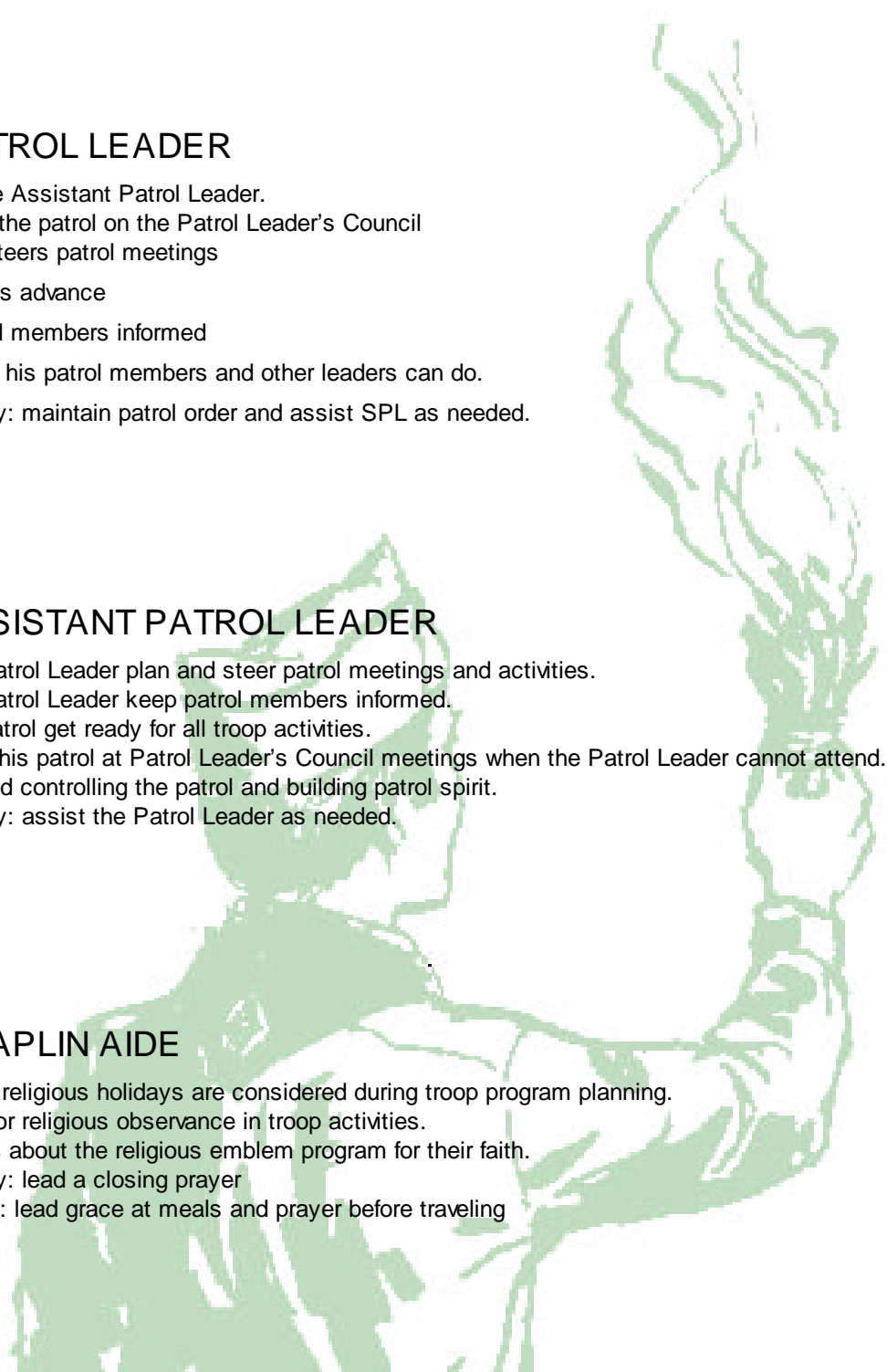
ASSISTANT PATROL LEADER

- ?? Helps the Patrol Leader plan and steer patrol meetings and activities.
- ?? Helps the Patrol Leader keep patrol members informed.
- ?? Helps the patrol get ready for all troop activities.
- ?? Represents his patrol at Patrol Leader's Council meetings when the Patrol Leader cannot attend.
- ?? Lends a hand controlling the patrol and building patrol spirit.
- ?? Meeting duty: assist the Patrol Leader as needed.



CHAPLAIN AIDE

- ?? Makes sure religious holidays are considered during troop program planning.
- ?? Helps plan for religious observance in troop activities.
- ?? Tells Scouts about the religious emblem program for their faith.
- ?? Meeting duty: lead a closing prayer
- ?? Activity duty: lead grace at meals and prayer before traveling





QUARTERMASTER

- ?? Keep an inventory of all Troop and patrol equipment.
- ?? Work with the Patrol Leaders to determine that all patrol equipment is being maintained properly.
- ?? Make suggestions for new or replacement items.
- ?? Meeting duty: get flags for opening, replace after closing. Get other equipment as request by SPL.
- ?? Activity duty: Be responsible for checking equipment out and checking it back in on return. Make sure that returned equipment is clean and in good order or that it is repaired if not.



SCRIBE

- ?? Records individual Scout advancement progress
- ?? Works with the Troop Committee members responsible for records and finance.
- ?? Attends and keeps a log of Patrol Leaders' Council meetings
- ?? Meeting duty: Collect attendance at each meeting.
- ?? Activity duty: Keep the camping log up-to-date and monitor participation.



TROOP HISTORIAN

- ?? Keep a journal of Troop events for historical purposes.
- ?? Journal should be made available at each Court of Honor so that Troop members may review it.
- ?? Gathers pictures and facts about past troop activities and keeps them in a historical file or scrapbook.
- ?? Takes care of troop trophies, ribbons, and souvenirs of troop activities.
- ?? Meeting duty: none specific to this position
- ?? Activity duty: keep a report of each outing or activity and document with photographs and maps when possible.

Troop 485 Leadership Position Application

Your Name: _____ Age: _____

Current Rank: _____

Current Position: _____ Previous Positions: _____

Attendance (6 months): _____ (get from Troop Scribe records)

List your first three choices

1 st Choice	2 nd Choice	3 rd Choice

For your **first choice**, use this space to tell why you want this job, how you would do the job, and why you are the best choice for this position.

Scout's Agreement

I have read the job descriptions for these positions. I understand the duties and responsibilities and if selected will carry them out to the best of my ability.

(Signature)

(Date)

